

**Board of Public Works and Safety
Regular Meeting Minutes
August 4, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kristi Bruther, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

Mr. Scott Graham, owner of businesses located at 159 West Monroe Street, appeared before the Board to inquire about the Young’s Creek project that involves the installation of a stop valve and requested the problem be resolved with a quicker time line.

Mr. Jerry Ott appeared before the Board to comment on the Water Street project and requested that street parking be changed to back-in parking instead of forward parking. He explained that there are fewer accidents when back-in parking is used. A discussion was held.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of the Minutes from meeting held July 21, 2014
2. Board of Works Claims.
 - Pool Party Rental in the amount of \$3,150.00
 - Pension Payroll in the amount of \$58,396.72
 - Payroll in the amount of \$341,306.49
 - #072614 Sewer Utilities in the amount of \$714.85
 - #072314 RDC Contracts in the amount of \$18,819.00
 - #072514 BOW Utilities in the amount of \$234,114.90
 - #072814 BOW Claims in the amount of \$27.00
 - #080414 BOW Gen Obligations in the amount of \$97,346.23
 - #080514 Sewer Utility Gen Obligations in the amount of \$34,779.10
 - #080314 Sewer Utilities in the amount of \$1,265.48
 - #080114 BOW Utilities in the amount of \$16,208.26
 - #080214 RDC Contracts/Utilities in the amount of \$101,150.95

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Old Business

Request for Handicap Parking Signs at 298 West Street - Ms. Debra Gahimer a resident of 298 West Street appeared before the Board to request a handicap parking sign be placed in the City easement in front of her home which was tabled from the last meeting. A discussion was held. Ms. Gahimer removed her request.

New Business

Bids for Fire Station 21 Roof Replacement - Fire Chief Henderson explained that this matter should be placed on the August 18, 2014 agenda. Mayor McGuinness, made a motion to table the matter, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The matter was tabled.

Receipt of Bids for 2014 Maintenance Improvement Program - HMA Crack Seal

City Attorney Gray opened one bid that was received and responsive to the RFP Hot Mix Asphalt (HMA) Crack Seal from Robertson Paving in the amount of \$339,908.72. City Engineer Underhill explained that this bid is for streets that have a PASER condition rating of 5, 6, and all streets rated at 7 that were not sealed last year. Mayor McGuinness made a motion to table and refer the bid to the City Engineer and City Attorney for discussion and recommendation to the Board, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The matter was tabled.

Receipt of Bids for 2014 Maintenance Improvement Program - HMA Sealing

City Attorney Gray stated that two bids were received that were responsive to the RFP for Asphalt Sealing: Dave O'Mara Contractor, Inc. in the amount of \$399,170.35 and Dustmasters, Inc. DBA Rejuvenate in the amount of \$143,299.00. The lowest bid is close to the estimate. Mr. Swinehamer made a motion to table and refers the bid to the City Engineer and City Attorney for discussion and recommendation to the Board, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. The matter was tabled.

Request to Rescind Charge for Mowing/Trimming Unkempt Property, and Request Payment for Damages to Property as a Result of Mowing/Trimming – Mr. Brian E. Mulry, property owner at 3079 Dowden Drive, Franklin, appeared before the Board requesting that the city rescind a bill for mowing in the amount of \$200 and to further request payment for damages to his property that resulted from the mowing/trimming by the City. City Attorney Gray referred to documents related to code compliance and identified the practice of the city for code compliance. She explained that the city officials did follow city ordinance and Indiana statute for compliance. A discussion was held. Mayor McGuinness made a motion to deny the request to rescind the \$200 fee, seconded by Mr. Barnett. A voice vote was taken with two members stating Aye and Mr. Swinehamer voting Nay. The motion carried and the matter was denied. Mayor McGuinness, seconded by Mr. Barnett, made a motion to table the matter of payment of repairs to review the logistics. A voice vote was taken with all members stating Aye. The motion carried and the matter was tabled.

Request Permission to Host Snowman Scoot 5K (December 6, 2014), and Colton's Quest 5K (April 11, 2015) on Greenway Trails - Mr. TJ Tryon appeared before the Board to request

permission to host Snowman Scoot 5K on December 6, 2014 and Colton's Quest 5K on April 11, 2015 along Greenway Trails. Police Lieutenant Atwood was present in support of the events. Mayor McGuinness made a motion to approve the request, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried.

Requesting Waiver for Cost of Demolition Permit, Building Permit, and Sewer Tap on Fees for 698 Hurricane Street - Lee Ann Wilbur, Habitat for Humanity Executive Director, appeared before the Board to request a waiver for the cost of the demolition permit, the building permit, and sewer tap-on fees for the building project at 698 Hurricane Street. Mr. Swinehamer made a motion to approve seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. The motion carried and the fees were waived.

Ms. Wilbur also requested waiver for the cost of the demolition permit, the building permit, and sewer tap-on fees for an upcoming project on 818 Johnson Avenue. Mayor McGuinness made a motion to approve seconded by Mr. Swinehamer to approve the waiver of fees pending the acquisition of the property on Friday. A voice vote was taken with all members stating Aye. The motion carried.

Request Additional Street Closures for Beer & Bluegrass Festival - Community Development Director Krista Linke presented the request on behalf of Discover Downtown Franklin for additional street closures of North Main Street, E. Court Street, S. Water Street, & E. Monroe Street, on Friday, August 22, 2014, from 3:00 p.m. to 10:00 p.m. for the Beer & Bluegrass Festival. Mr. Barnett made a motion to approve the street closures, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Approval and Execution of Platover Easement Related to Homesteads at Hillview, Section 1 (PC 2014-10) - Senior Planner Myers appeared before the Board to request approval and execution of the platover easement related to Homesteads at Hillview, Section 1 (PC 2014-10). Mr. Barnett made a motion to approve and execute the easement, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. The motion carried.

Acceptance and Execution of Earthwork & Paving Inspection Service Agreement and Storm & Sanitary Sewer Inspection Agreement Related to Homesteads at Hillview, Section 1 (PC 2014-10) - Senior Planner Myers appeared before the Board to request approval and execution of acceptance and execution of Earthwork & Paving Inspection Service Agreement and Storm & Sanitary Sewer Inspection Agreement related to Homesteads at Hillview, Section 1 (PC 2014-10). Mr. Barnett made a motion to accept and execute the agreements for Hillview, Section 1, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. The motion carried.

Other Business

Request Permission to File Unkempt Property Liens

The Clerk-Treasurers office presented a list of properties and requested permission to file unkempt property liens. Mr. Barnett made a motion to approve the request to file unkempt property liens seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Ray's Trash Reports were provided to the Board for informational purposes only. There was no discussion.

Department Reports / Staff Reports

Police Chief O'Sullivan reminded department heads and the public that the City Auction will be held Wednesday August 13, 2014 and that all departments should have their surplus items at the Police Station as soon as possible.

City Engineer Underhill announced the round-about on Main Street will be open for a portion of the street exits on Tuesday, August 5, 2014. The Main Street exit will be open August 21, 2014. North Main will be closed starting on August 6, 2014 from the roundabout to the Post Office. The Artcraft alley project continues. The Bartram Parkway project is on schedule.

City Engineer Underhill presented a request from INDOT to make signal repairs after hours and provide a noise variance. Mayor McGuinness, seconded by Mr. Barnett, made a motion to approve INDOT to work after hours on signal repairs and to waive compliance with the city noise ordinance. A voice vote was taken with all members stating Aye. The motion carried.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:14 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 8-12-14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer